

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, November 7, 2018

Present: Pamela E. Campanella, Chairman
Joshua Reilly, Vice-Chairman
Lindsay Vayda, Clerk
Richard B. McGaughey, Associate
Daniel R. Lee, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
Luke McFadden, Fire Chief
Stephan Hooke, Director of Communications
Lauren Mielke, Deputy Director of Communications
Christopher Pellitteri, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Chairman Campanella in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen accept the minutes of the regular session of Wednesday, October 10, 2018, as printed

VOTE: 5:0

MOTION: By Ms. Vayda, second by Mr. Lee, that the Board of Selectmen accept the executive session minutes of Wednesday, October 10, 2018, as printed

VOTE: 5:0

Mr. Gordon announced that:

- There will be a Yard Waste Collection on Saturday, November 17th
- The Planning Board is holding a public hearing on a Zoning By-Law to restrict the non-medical sale of marijuana on Tuesday, November 13th. The article will be voted at the special town meeting on Wednesday, November 14th.
- There are currently three more Board of Health meetings posted for the ongoing TLA Holbrook hearing on a transfer station at 3 & 6 Phillips Road
- The Firefighters are collecting new unwrapped toys for the Toys for Tots Campaign
- Tickets for the 47th Annual Thanksgiving Dinner for Seniors at Lombardo's are available at the Council on Aging
- The Town Clerk and election workers did a phenomenal job on the recent State election, with over 1,000 people voting during early voting
- There is a fall special town meeting next week – November 14, 2018
- The Annual Festival of Lights will be held on Saturday, December 8th, at 5:00 pm
- The Request for Proposals on the sale of the former South School at 719 So. Franklin Street is available on the Town's website
- The Town is receiving an additional \$50,000 in Chapter 90 funding this year

Mr. Tom Benvie, who has been working on creating complete lists of all veterans from Holbrook since 1946, reported that the WWII memorial listing has been recreated with 410 veterans' names. There

have been 997 veterans identified since WWII. He has requested that residents sponsor flags in recognition of a veteran for a field of flags in Mary Wales Holbrook Park, as a fundraiser for the Historical Society. Army recruiters, including Staff Sgt. Jason Pickard from the Quincy office, placed the flags in a grid on the lawn, and they will be on display until November 18th. Mr. Benvie is also working to re-activate the Holbrook Hall of Fame, honoring notable residents with a ceremony on November 24th at 2:00 pm at Holbrook Middle-High School. There will be a reception at the Brook Restaurant following the event. He reminded everyone that Veterans' Day 2018 marks 100 years since the end of WWI.

Chief McFadden explained that the Ambulance Abatements he presented are routine.

MOTION: By Mr. Lee, second by Ms. Vayda, that the Board of Selectmen grant the Ambulance Abatements for the quarter including July 1, 2018 to September 30, 2018, in the amount of Two Hundred Seventy Thousand Nine Hundred Sixty-Three Dollars and sixty-four cents (\$270,963.64), as recommended by Chief McFadden

VOTE: 5:0

Supt. Pellitteri presented a list of bidders for winter sand, and recommended that the Selectmen award the bid to the lowest responsible bidder.

MOTION: By Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen award the Washed Sand Bid for Ice Control contract for Fiscal Year 2019 to the lowest responsible bidder, P.A. Landers, Inc., Hanover, MA, at the rate of \$15.95 per ton delivered, as recommended by the Superintendent of Public Works

VOTE: 5:0

The annual MWRA Municipal Discharge Permit Application was before the Board for review. Supt. Pellitteri explained that the signatories for the application and for the Sewer Use Discharge Permits needs to be updated.

MOTION: By Mr. Lee, second by Ms. Vayda, that the Board of Selectmen vote to update the Town officials listed on Page 1 of the 2019 MWRA Municipal Permit Application, as follows:
Section 3. Designate Town Administrator Timothy J. Gordon to sign the Municipal Permit Application
Section 4. Designate Superintendent of Public Works, Christopher Pellitteri, to sign MWRA Sewer Use Discharge Permits

VOTE: 5:0

Mr. Gordon explained that the annual agreement for Landfill Monitoring and the annual Inspection was before the Board for consideration.

MOTION: By Mr. Lee, second by Ms. Vayda, that the Board of Selectmen authorize the Town Administrator to execute an Agreement with Environmental Partners Group for Engineering and Supplemental Services in Connection with the FY2019 Holbrook Landfill Environmental Monitoring and Annual Inspection, with the compensation for services not to exceed \$19,000.00

VOTE: 5:0

Mr. Gordon explained that it is recommended that the water and sewer rates be looked at on a yearly basis, in order to keep increases smaller, and to keep up with the expenses from the enterprise funds. There are borrowing costs for the new treatment plant on the water side, and sewer and storm water issues. The Town will be funding the capital project for the new water treatment plant at 16% of the cost of building the plant, which is jointly with Randolph and Braintree. When the plant is operating, the towns will pay the cost based on usage. An agreement is being worked on, and there will be a water board created for the three towns.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Town increase the Water Rate structure effective for the FY19 water enterprise fund billing, as follows:

- Residential Metered Rate will increase to \$6.83 per hundred cubic feet
- Commercial Metered Rate will increase to \$6.83 per hundred cubic feet
- All non-metered rates will increase by 2%

VOTE: 5:0

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Town increase the Sewer Rate structure effective for FY19 sewer enterprise fund billing, as follows:

- Residential Metered Rate will increase to \$7.78 per hundred cubic feet
- Commercial Metered Rate will increase to \$7.78 per hundred cubic feet
- All non-metered rates will increase by 2%

VOTE: 5:0

Discussion took place about the general and zoning by-law articles on the special town meeting warrant for November 14, 2018, which would ban the sale of recreational marijuana in Holbrook. Mr. Gordon explained that what the future holds with marijuana is unknown. Ms. Vayda said that the Town can always change its mind later, but she supports a recreational ban at this time. Mr. Reilly said it is appropriate to allow the voters of Holbrook to decide on the sale of marijuana, and passing these articles will allow the Board to put the question before the voters in the spring.

Supt. Pellitteri reported that the Richard Road water mains are complete. Missing street signs are being replaced. An issue at the water treatment plant has been resolved. An older truck is being replaced using Chapter 90 money.

Chief McFadden said the Department has made a conditional job offer to a Firefighter/Paramedic.

Chiefs McFadden and Smith attended training with the Brockton Police and Fire Departments.

Director Hooke reported on some changes to the 911 grant guidelines, including moving the deadline to February, an increase in the money available, and announcing that there will be no new regional projects funded for the next two fiscal years. There are upgrades to the Communications system coming in December, including texting to 911. Training is ongoing for the new changes.

Treasurer Digirolamo spoke about issues with the Flexible Spending Account (FSA) after 13 employees out of 64 did not complete the year and 4 months of collections were lost. He suggested changing the year so that it begins on September 1 and ends on August 31. The Public Employee Committee will be consulted.

Ms. Tiffany Sheehan, a resident of Dale Road, asked about whether an inspection has been done at 429 South Street in preparation for the Zoning Board of Appeals hearing when they will consider the cease and desist order given to the homeowner for an estimated 17 adult dogs and many litters of puppies. Mr. Gordon advised that the new Health Agent was coordinating a visit.

Mr. Lee suggested that the Town Administrator speak about the benefits of the transfer station at one of the Board of Health (BOH) / TLA Holbrook hearing nights and at the special town meeting. It was discussed that the moderators may not allow it. Mr. Lee said Mr. Gordon should go over the lease agreement and summarize it. Ms. Campanella suggested that questions and comments from the public could be submitted to the Town Administrator by email for the public comment section of the BOH hearing on Nov. 26th. Mr. Gordon will create a summary to be given to the Board, and it will go on the website.

MOTION: By Mr. Lee, second by Mr. McGaughey, that the Board ask Mr. Gordon to prepare a summary for the residents of the Town on the benefits of the transfer station for the Town of Holbrook

VOTE: 4:0:1 (Ms. Campanella abstained)

MOTION: At 8:15 pm, made and seconded, to adjourn to executive session to discuss strategy & conduct contract negotiations with nonunion personnel (Town Accountant & Human Resource Director), to discuss strategy as it relates to personnel matters, and return to open session

ROLL CALL: Mr. Lee – Yes
Mr. Reilly – Yes
Ms. Campanella – Yes
Mr. McGaughey – Yes
Ms. Vayda – Yes

RETURN TO OPEN SESSION at 9:01 PM:

MOTION: By Ms. Campanella, second by Ms. Vayda, that the Board of Selectmen execute an Employment Agreement Between the Town of Holbrook and the Town Accountant, Bethiny Moseley, effective June 13, 2019

VOTE: 5:0

MOTION: By Ms. Campanella, second by Ms. Vayda, that the Board of Selectmen execute an Employment Agreement Between the Town of Holbrook and the Human Resource Director, Bobbie Lee Curry, effective December 10, 2018

VOTE: 5:0

MOTION: At 9:03 pm, by Ms. Campanella, second by Ms. Vayda, to adjourn the meeting

VOTE: 5:0

Lindsay Vayda, Clerk

Documents:

STM warrant, Water/Sewer rate analysis, Environmental Partners agreement, Ambulance Abatements, Sand Bid list of bidders, minutes, employment agreements (2)